

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Youth Advancement, Tourism & Culture (OP) Department – Standing orders under rule 22(a) 7 (b) of Andhra Pradesh Business Rules and Secretariat instructions for disposal of cases – Orders – Issued.

YOUTHADVANCEMENT TOURISM & CULTURE (OP) DEPARTMENT

G.O.RT.NO. 724

Dated: 24-8-2009

Read.

1. U.O.NOTE No.240/Cabinet/2004-1, G.A.(Cabinet) Deptt., Dt.4-6-2004.

O R D E R

In pursuance of the instructions issued in the reference 1st read above, and rule 22 (a) of Andhra Pradesh Government Business Rules and Secretariat Instructions, the following procedure shall be followed for disposal of the cases pertaining to Youth Advancement, Tourism & Culture Department with effect from date of issue of this order.

Sl. No	Nature of Subjects /cases	To be disposed off by the Principal Secretary	To be disposed off by the Minister
1	Purchase of furniture, computers,. Fax machines, Xerox machines and purchase of any other major equipment	Principal Secretary	
2	Creation, continuation and abolitions of posts.		Chief Minister/Minister
3	Approval of panels of DD , JD		Chief Minister/Minister
4	Relaxation of rules in respect of all categories		Chief Minister/Minister
5	Compassionate appointments	Principal Secretary	--
6	Deputation and training within the State	Principal Secretary	
7	Deputation and training outside the State (for long period)	--	Chief Minister/Minister
8	Service Rules and their Amendments	--	Chief Minister/Minister
9	All matters relating to A.P. Legislature	--	Chief Minister/Minister
10	Disciplinary cases, including appeals, reviews, revisions and service matters of A.D. and below	Principal Secretary	
11	Disciplinary cases, including appeals, revisions, reviews and service matters of D.D. and above		Chief Minister/Minister

12	Sanction of addl. Charge allowances and medical reimbursements	Principal Secretary	--
13	Sanction of medical reimbursement in relaxation of rules	--	Minister/ Chief Minister
14	Deputation training, tours abroad	--	Minister/ Chief Minister
15	Joining time, compulsory wait	Principal Secretary	--
16	Write off of losses	--	Minister/ Chief Minister
17	Disposal of un-serviceable items and sanction of their write off or sanction of their sale	Principal Secretary	--
18	Ratifications of the orders of HODs and other lower officers in service matters	Principal Secretary	Minister/ Chief Minister
19	Court cases including contempt cases	Principal secretary	Chief Minister/Minister
20	ACB , vigilance cases, TDP, and Lokayukta cases	Principal Secretary	Minister/ Chief Minister
21	Explanatory notes on A.G., CAG paras, PAC items and all matters relating o House Committee	Principal Secretary	Minister/ Chief Minister
22	All Plan Schemes i.e. State, Central Sector and Centrally sponsored Schemes	--	Minister/ Chief Minister
23	Audit objections Local fund audit objections/fees write off and waiver of losses	Principal secretary	--
24	World Bank Aided /External Aided New Projects / New Schemes	Principal secretary	Minister/ Chief Minister
25	Matters relating to LAQs / SNQs/LCQs /Assurances /Rule 304/PAC	--	Minister/ Chief Minister
26	All important correspondences relating to GOI	Principal Secretary	Minister/ Chief Minister
27	Natural calamities	Principal Secretary	Minister/ Chief Minister
28	Budget/Cut motions	--	Minister/ Chief Minister
29	Acts/ Rules / Manuals & statutes there under and amendments	--	Minister/ Chief Minister
30	Correspondence for all funds from GOI	Principal Secretary	--
31	Constitution and appointment of Board of Directors of corporations/ Universities	--	Minister/ Chief Minister
32	Constitution of various	--	Minister/ Chief

	committees		Minister
33	Cabinet Memorandum	--	Minister/ Chief Minister
34	Organization of Exhibitions	Principal Secretary	--
35	Continuation of Non-Plan Schemes	Principal Secretary	--
36	Policy matters pertaining to all corporations/undertakings if any	--	Minister/ Chief Minister

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

DR.S.CHELLAPPA
PRINCIPAL SECRETARY TO GOVERNMENT

To,
All Sections in YAT&C Department,
All Officers in YAT&C Department

Copy to:
P.S. to Prl., Secretary to Chief Minister,
P.S. to Minister (T&C)
P.S. to Chief Secretary,
Sf/Sc.

//Forwarded::By Order//

Section Officer